

# Town of Lexington

## Center Streetscape Design Review Ad Hoc Committee

Tuesday August 23, 2016

**PARKER ROOM** on the ground floor of the Town Office Building, 1625 Mass Ave.  
Lexington, MA  
8:00 am to 10:00 am

**Committee Members:** Victoria C. Buckley (Disability Commission), Nancy Corcoran-Ronchetti (Planning Board), Anne L. Eccles (HDC), Margaret S. Enders (Bicycle Advisory), John W. Frey (Tree), Jonathan A. Himmel (Tourism), Wendall C. Kalsow (Historical Comm), Timothy D. Lee (Design Advisory), Howard L. Levin (Chair), Pamela F. Shadley (Center Committee),

**Liaisons:** Elaine Doran (Garden Club), Wendy Manz (Capital Expenditures), Glenn Parker (Appropriations), Eric J. Michelson (Retailers Assoc), Richard Pagett/David. Wells (Hist. Society), Ada Wong (Chamber)

**Invitees:** John Livsey (DPW), Michelle Ciccolo (Board of Selectmen), Melisa Tintocalis (EDD), David Pissoneault (DPW), Diana Chabot (Executive Clerk)

### Next Committee Meetings

September 13 (skip day after Labor Day) TO BE RESCHEDULED DUE TO PUBLIC HEARING  
September 27

**NOTE: PUBLIC HEARING SCHEDULED FOR TUESDAY  
SEPTEMBER 13, 2016, 7:30 PM, ESTABROOK HALL**

## AGENDA

1. Approve Minutes
2. Review revised draft First Tier Response (due September 15, 2016). Tier 1 includes sidewalk and lighting. Drafting subgroup appointed on 7/26/2016: Jonathan Himmel, Victoria Buckley, Anne Eccles, Pam Shadley
3. Finalize Lighting Style recommendations.
4. Preparation for Public Hearing scheduled for Tuesday, September 13<sup>th</sup>. Assign responsibilities.
5. Update September Committee meeting schedule.
6. Proposed reorganization of Tier 2 and 3 reports based on functionality and similarity. Create drafting subgroups:  
*Original* Tier 2 subjects (report due November 1), including:
  - Structural soil
  - Infiltration basins
  - Granite posts, bollards and interpretive markers in pavement
  - Edging
  - Roadway features
  - Stone walls

*Original* Tier 3 subjects (report due December 15), including:

- Amenities (tables and chairs)
- Thin planters
- Interpretive elements
- Trees

Proposed, reorganized and expanded tiers to include all subjects in Charge:

NEW Tier 2:

- Overall layout and site design: placemaking
- Landscaping (trees, shrubs, structural soil)
- Street Furnishings
  - Benches, Tables and Chairs
  - Bicycle Parking
  - Trash Receptacles/Recycling
- Buffers and Edges (Thin planters, Stone walls, bollards, Edging)
- Stormwater including Infiltration basins

NEW Tier 3:

- Interpretive and Educational Elements
  - Imbedded in and along sidewalk
  - Interpretive signage and markers
  - Materials (posts, plaques and markers)
  - Interface with Grain Mill Alley (activity area?)
- Signage and Wayfinding
- Roadway features
- Phasing (new)
- Other related subjects needed to fulfill spirit of the Charge?

7. Identify additional information needed from DPW, Consultant for next meeting
8. Any other business that may come before the Committee