

**TOWN OF LEXINGTON
APPLICATION FOR ABATEMENT
WATER/SEWER USAGE CHARGES**



NAME _____

ACCT # _____

ADDRESS _____

PHONE # _____

EMAIL _____

ADDRESS FOR WHICH APPLICATION IS FILED _____

THIS APPLICATION IS FOR AN ABATEMENT OF BILL# _____ BILL DATE _____

REASON(S) FOR WHICH AN ABATEMENT IS REQUESTED (please attach supporting documentation; if abatement is sought for relief due to a leak, please provide a plumber's invoice showing that the leak has been fixed.)

SIGNATURE OF APPLICANT _____

DATE OF APPLICATION: _____ DATE RECEIVED (office use only): _____

PLEASE MAIL TO:
SAMUEL HADLEY PUBLIC SERVICES BUILDING
201 BEDFORD STREET, LEXINGTON, MA 02420
ATTN: Robin Fullford
OR CALL: 781-274-8370
rfullford@lexingtonma.gov

PLEASE READ THE FOLLOWING CAREFULLY:

Deadline for submittal of an application for abatement is 30 days after the issuance date of the bill in dispute. Applications will be reviewed by the Water/Sewer Abatement Board. Its determination will be submitted to the Board of Selectmen for final approval. It is estimated it will take 8 weeks for an application to be reviewed by the Abatement Board and approved by the Board of Selectmen, depending on the meeting schedule of both Boards.

An application for abatement will not be considered unless all prior bills on the account are paid and a payment is made on the bill in dispute in an amount equal to the bill issued for the same period in the prior year. For an applicant who does not have a prior billing history, the Town will determine an amount to be paid on the bill in dispute based on the number of occupants in the home during the period in dispute and industry averages of usage per occupant.

Any interest that accrues on the unpaid balance of a disputed bill while an application for abatement is being considered will be waived.

Applicants will be notified in writing of the determination of the Abatement Board. Applicants may exercise their right to appear at a subsequent meeting of the Abatement Board if they disagree with its determination. An applicant must inform the Town of his/her wish to appear before the Abatement Board within 15 business days of the date of the written notification of the Abatement Board's determination. If an applicant does not respond within 15 days, it will be deemed that the Abatement Board's determination is accepted by the applicant.

Recommendations of the Abatement Board will be submitted to the Board of Selectmen for final approval. An applicant will be notified of the Selectmen's action and will have 30 days from the date of notification to pay the outstanding balance of the contested bill. No interest will accrue on the unpaid balance if payment is received within 30 days of notification.

Applicants may be asked to submit supplementary information to support the application for abatement.