

## APPROPRIATION COMMITTEE

Members: 9  
Appointed by: Town Moderator  
Length of Term: 3 years  
Appointments made: July 1  
Meeting Times: Varies during year

Description: This committee serves as the fiscal advisory body to Town Meeting and the Town and is specifically charged with the duty of making recommendations on the prudent management of the financial affairs of the Town of Lexington. Prior to each Annual Town Meeting the Appropriation Committee shall prepare, publish, and distribute a review of the budget adopted by the Board of Selectmen to be considered at the Annual Town Meeting. No motion carrying an expenditure or appropriation of money shall be acted upon by the Town Meeting, until the Appropriation Committee has made a report thereon. Copies of this document are available at the Office of the Town Clerk and at Cary Memorial Library and are distributed to each Town Meeting member together with advice and recommendations concerning the various appropriations of the town funds and any other municipal matters coming before such Town Meeting.

Criteria for Membership: Nine voters of sound business experience and/or good judgment. No member of the Committee shall be a town officer or a town employee, other than Town Meeting member, nor shall he or she serve on any other board, committee, or commission of the town or on any subcommittee appointed by any other town official, board, committee or commission. Members may serve on special committees that may be created from time to time by vote of the Town Meeting when such vote expressly authorizes a member to serve.

Ref.: Lexington Code Chapter 29 §7-21

Selectmen designated as Special Municipal Employees on April 24, 1963.

Selectmen reaffirmed designation as Special Municipal Employees on January 18, 2006.