



TOWN OF LEXINGTON BATTIN HALL AUDIO EQUIPMENT

5	Handheld Microphones	Wireless
1	Lapel Microphone	Wireless
6	Desktop Gooseneck Microphones	Wired
5	Microphone Stands	For Wireless Mics
2	25' Microphone Cables	Extensions for wired Mics
12	Assisted Listening Devices	

Please list below what equipment you will be using:

BATTIN HALL VIDEO EQUIPMENT

1	Dell Laptop	Power Supply, Video Cable, Mouse
1	Document Camera	Power Supply, Video Cable, Remote Control
1	DVD/VCR Combination	
1	25' Video Cable	For laptop, document camera

Please list below what equipment you will be using:

Signature

Date

All equipment is to be returned at the end of the event. There will be a late charge for any equipment not returned at that time. The person signing this equipment list accepts responsibility for any damage to borrowed equipment while in their possession.

The above borrowed Town of Lexington equipment was returned in good working order.

Battin Hall Representative

Date