

## COMMUNITY FARMING COMMITTEE

Members:	5
Appointed by:	Board of Selectmen
Length of term:	3 years, staggered
Meeting times:	As necessary
Appointments made:	September 30
Staff:	Selectmen's Office
Liaisons:	Town Manager, Selectmen

The Community Farming Committee (the 'Committee') will monitor the operations of any entity operating a community farm on Town-owned land. The Committee shall make regular reports to the Board of Selectmen that include an evaluation of the operator(s):

- Operational/site plan;
- Educational programming;
- Financial condition;
- Environmental practices;
- Compliance in meeting contract requirements; and
- Public benefits of community farming activities

**Description:** The Committee shall make recommendations to the Board of Selectmen about any changes to be made to any aspect of community farming that could further benefit the community. These community farming activities do not include the community gardens that are located on Town-owned land under the jurisdiction of the Conservation Commission.

Members of the Committee may also serve as members of the Evaluation Committee designated by the Town Manager to recommend, in response to a Request for Proposals, an organization to operate community farming activities on Town-owned land.

Any and all recommendations of the Committee, including funding recommendations for facility upgrades or in support of the committee's work, shall be made only to the Board of Selectmen unless the Selectmen direct otherwise. The Board of Selectmen may choose whether to further these recommendations, including presenting the request to Town Meeting, based on the Board's determination of what is in the best interests of the community.

**Criteria for membership:** The Committee shall consist of citizens with sufficient background to understand the financial and operational activities of a community farm, as well as an understanding of the benefits of community farming.

Prior to serving as a member of this Committee, appointees are required to:

1. Acknowledge receipt of the Summary of the Conflict of Interest Statute. Further, to continue to serve on the Committee the member must acknowledge annually receipt of the summary of the Conflict of Interest Statute. Said summary will be provided by and acknowledged by the Town Clerk.
2. Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement required by the Conflict of Interest Statute. Further, to continue to serve on the Committee, the member must acknowledge every two years completion of the on-line training requirement.

**Ref:** The Board of Selectmen adopted the charge for the Community Farming Committee and designated members as Special Municipal Employees on June 3, 2013.