



Town of Lexington
Assessor's Office

Tel: (781) 698-4578
Fax: (781) 861-2733

Dear Taxpayer:

Enclosed please find your **Clause 22E Disabled Veteran's** exemption application for Fiscal Year 2016.

The filing deadline for Fiscal Year 2016 is 3 months after the first **Actual** tax bill is mailed (on or about January 1st).

You must complete the following sections of the Veteran's application in order for our office to process your application.

1. Section A (Ownership as of July 1, 2015)
2. Section B (Exemption Status as of July 1, 2015)
3. Section C (Signature)

The following must be enclosed along with your application:

- A NEW certificate from the Veteran's Administration must be submitted annually with your application reflecting the veteran's current disability percentage rating**
- The Verification of Trust Form (if applicable)**

Surviving spouses of the 100 % Disabled Veterans DO NOT have to submit a new certificate form

For Properties Held in a Trust Only –

Enclose the following (unless already on file with the Assessor's Office):

The applicant must be a Trustee of the Trust **"AND"** also be an Individual Beneficiary of the Trust.

- A copy of the entire Trust Document**
- A copy of any amendments made to the Trust within the past 24 months**
- A copy of any amendments made to the Schedule of Beneficiaries**

Please Note:

The Complete Trust , Amendments and Schedules "Must" Be Recorded at the Registry of Deeds

Your application cannot be processed unless complete and with all of the required copies.

If you have any further questions, contact our office at 781 – 698 - 4578.

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