

BUSINESS GUIDE



The Economic Development Office is your general resource for site location assistance, permitting and licensing information, and other information that you may need to get started. Contact Melisa Tintocalis, Economic Development Director, at 781-862-0500 ext. 84567 or mtintocalis@lexingtonma.gov.

Check out these tips!

PARKING

- See pages 103-106 of the Lexington Zoning Bylaw for the number of spaces required for your business. For a parking map of Lexington Center, visit <http://www.lexingtonma.gov/parking/index.cfm>.
- Contact Melisa Tintocalis, Economic Development Director, at 781-862-0500 ext.84567 for assistance.

ACCESSIBILITY STANDARDS

- New construction and alterations must comply with the 2010 ADA Standards for Accessible Design and the MA Architectural Access Board. For details, visit http://www.ada.gov/ada_title_III.htm and <http://www.mass.gov/eopss/architectural-access-board.html>.
- Contact Linda Vine, the Town's ADA Coordinator, at 781-862-0500 ext. 84540 for additional assistance.

TRASH AND RECYCLING

- Businesses are responsible for securing their own trash and recycling services.
- To find a recycler, visit <http://www.recyclingworksma.com>.

HISTORIC DISTRICTS

- If your business is located within an historic district, you will need to seek approval from the Historic Districts Commission prior to making any external alterations, **including signage**. To find out if your business falls within an historic district, visit <http://www.lexingtonma.gov/committees/historicdistricts.cfm>.
- Contact Linda Rainville, Health Clerk, at 781-862-0500 ext. 84508 for additional assistance.

SIGNS

- Submit an application to the Building Department for all outdoor signage. Proposed signage must comply with the Lexington Zoning Bylaw, the State Building Code, and the requirements of the Historic Districts Commission (where applicable).
- Call Fred Lonardo, Building Commissioner, at 781-862-0500 ext. 84500 for assistance.

RESOURCES

Economic Development Advisory Committee of Lexington
John McWeeney, Chair
jjmcweeney@verizon.net

Small Business Association - MA District Office
10 Causeway Street, Room 265
Boston, MA 02222
617-565-5590

Lexington Chamber of Commerce
Mary Jo Bohart
Executive Director
781-862-2480
mjbohart@lexingtonchamber.org

MA Office of Business Development
10 Park Plaza, Suite 3730
Boston, MA 02116
617-973-8600

Lexington Center Committee
Jerry Michelson, Chair
centercomm@lexingtonma.gov

MA Small Business Development Center Regional Office & Minority Business Center
Call 617-287-7750 for an appointment in Arlington, Boston, Cambridge, Newton, Quincy, Somerville, or Waltham