



## *Town of Lexington* Employment Opportunity

We are currently accepting applications for the fulltime seasonal position of:

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### **Seasonal Land Management Crew**

**This is a fulltime seasonal position**

Up to 30 hours per week from the middle of May to early September

Starting range is \$11.00-\$12.00/hr.

**No benefits**

**To receive first consideration, please submit the REQUIRED Town of Lexington application form to the Town's Human Resources Department by April 1, 2016.**

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#### **DUTIES**

- Maintaining trails on Lexington's conservation land, including brush-mowing, weed-whacking, pruning, and clearing debris
- Mowing conservation meadows
- Managing invasive species
- Restoring plant and wildlife habitat
- Building/repairing boardwalks
- Supporting volunteer stewardship efforts
- Conducting outreach and educational efforts related to conservation land
- Speaking with the public about conservation initiatives and issues

#### **REQUIREMENTS**

- Valid driver's license
- Ability to operate landscaping power equipment (i.e. weed-whacker, brush mower)
- Ability to work with minimal supervision, both independently and as part of a team
- At minimum, entering freshman year of college, with experience in landscaping, horticulture, or conservation stewardship. Enrollment in a bachelor's degree program in natural sciences, environmental studies, land conservation, or related field preferred
- Experience or willingness to learn basic plant identification skills
- Willingness to perform physical labor in the outdoors in all weather conditions and in areas with poison ivy, mosquitoes, ticks, dense brush, etc.

#### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the duties of this job. This is an outdoor position. Employee will be required to work outside, walk long distances, and lift heavy loads in all different types of weather and environmental conditions, including rain, heat, mosquitoes, ticks, and dense brush.

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### **APPLICATION PROCESS**

All applicants are **required** to complete a Town application form, available from the Town of Lexington website at <http://www.lexingtonma.gov>, emailing [jobs@lexingtonma.gov](mailto:jobs@lexingtonma.gov) or by visiting the Human Resources Department (address below).

Please attach a resume to the required application form, but note the resume cannot serve as a substitute for completing the required application form.

**To receive preferred consideration, the REQUIRED Town of Lexington application must be received in the Town's Human Resource Department by April 1, 2016.**

The Town reserves the right to modify the application deadline, and/or accept applications after the deadline, to best serve the interest of the community.

After the deadline all applications will be reviewed and the most highly qualified candidates will be invited to one or more interviews. All applicants will be notified of their standing in the process as soon as a decision has been made regarding their individual application.

Prior to appointment, the final candidate may be required to “undergo” a criminal background check (CORI) and pre-employment physical including a drug screening test. A Town-selected physician will conduct such physical and the costs will be borne by the Town.

Individuals who need accommodations in order to participate in this process should contact the Human Resources Department.

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Questions regarding this hiring process should be addressed to the:  
Human Resources Department  
Town of Lexington  
1625 Massachusetts Avenue  
Lexington, MA 02420  
(781) 698-4590

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