EMPLOYMENT OPPORTUNITY
Town of Lexington

We are currently accepting applications for the Part Time position of:

Crossing Guard
Lexington Police Department

Hourly Rate: $28.91

The *REQUIRED* Town of Lexington application form and cover letter must be received in the Town's Human Resource Department by Friday, May 15, 2015

DUTIES AND RESPONSIBILITIES

1. Cover up to 3 crossings per day.
2. Safely assist children and other pedestrians across the road.
3. As needed, safely direct traffic at school crossing.

Crossing Guards must be able to stand outdoors for long periods of time in a variety of weather conditions (rain, sleet, snow, heat).

Uniforms are provided by the Town.

***External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

APPLICATION PROCESS

All applicants are required to complete a Town application form, available from the Internet at www.lexingtonma.gov, email jobs@lexingtonma.gov, calling (781) 698-4593 or by visiting the Human Resources Department. Resumes may be attached to the application form as additional information, but cannot serve as a substitute for completing the required application form.

CORI screening is required.

The Town reserves the right to modify the application deadline, and/or accept applications after the deadline, to best serve the interest of the community.

After the deadline all applications will be reviewed and the most highly qualified candidates will be invited to one or more interviews. All applicants will be notified of their standing in the process as soon as a decision has been made regarding their individual application.

Individuals who need accommodations in order to participate in this process should contact the Human Resources Department.

Questions regarding this hiring process should be addressed to the:
Human Resources Department, Town of Lexington
1625 Massachusetts Avenue, Lexington, MA 02420
(781) 698-4593