

## Sustainable Lexington Committee

<b>Members:</b>	9
<b>Appointed by:</b>	Selectmen
<b>Length of Term:</b>	3 years, staggered
<b>Appointments Made:</b>	September 30
<b>Meeting Times:</b>	As posted

**Description:** The Sustainable Lexington Committee will advise the Board of Selectmen on proposals that affect Lexington's sustainability and resilience and will recommend, develop, and monitor programs designed to enhance Lexington's long-term sustainability and resilience in response to environmental, resource, and energy challenges. The Committee will focus its efforts on Town, residential and commercial assets, programs and activities.

The Sustainable Lexington Committee will:

1. Recommend sustainability policies, goals, and standards; and priorities for implementation;
2. Recommend ways to enhance energy conservation and use of renewable energy throughout the Town's commercial, residential, and municipal sectors (including municipal and school buildings, street lights, vehicles, and equipment). This should include strategies to monitor and measure energy procurement, use and costs for the municipal sector;
3. Develop and recommend programs required to meet the Town's sustainability policies, goals, and standards;
4. Monitor and measure effectiveness of sustainability programs undertaken by the town;
5. Educate and raise awareness among Lexington residents regarding Lexington's sustainability and resilience;
6. Review and provide recommendations regarding proposals put before the Board of Selectmen and Town Meeting that affect Lexington's sustainability and resilience;
7. Coordinate with other relevant boards, committees and Town Departments on sustainability issues to enhance effectiveness and avoid redundancy;
8. Monitor state and local issues that affect Lexington's ability to achieve its sustainability policies, goals, and standards and recommend actions to support priority issues; and
9. Perform other related projects as may be requested by the Board of Selectmen.

**Membership:** The Sustainable Lexington Committee will be made up of nine voting members, each of whom is expected to have specific areas of responsibility and, in addition, be aware of overall challenges. The committee will periodically solicit

participation from other non-voting individuals (“team members”) with skills and expertise to complete discrete projects required to achieve the committee’s objectives.

**Criteria for Membership:** Committee members and team members shall be selected based on the following highly desirable criteria for membership:

1. Built environment technical expertise including:
  - a. Buildings
  - b. Energy systems
  - c. Transportation
  - d. Water infrastructure
  - e. Waste prevention and management
2. Land use technical expertise including:
  - a. Food supply and agriculture
  - b. Native and invasive species management
  - c. Ground water management
3. Community organization and development experience
  - a. Education & awareness campaigns
  - b. Effective political advocacy
  - c. Economic impacts
4. Strong communication, writing, presentation and computer skills
5. Demonstrated track record of effective collaboration
6. Strong team management skills (esp. committee members)

Committee members and team members will be assigned to act as liaisons with other town committees.

Prior to serving as a member of this Committee, appointees are required to:

1. Acknowledge receipt of the Summary of the Conflict of Interest Statute. Further, to continue to serve on the Committee the member must acknowledge annually receipt of the Summary of the Conflict of Interest Statute. Said summary will be provided by and acknowledged to the Town Clerk.
2. Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement required by the Conflict of Interest statute. Further, to continue to serve on the Committee, the member must acknowledge every two years completion of the on-line training requirement.

**Conduct of Committee meetings:** Committee meetings will be conducted formally with the chair receiving reports from committee members and team members. The chair will recognize speakers and follow a defined agenda that will include an opportunity to propose new business.

**Staff:** The Town staff member responsible for sustainable initiatives shall be a permanent liaison to the Committee. Liaisons may also include representatives from the Department

of Public Works, Department of Public Facilities, Board of Selectmen, and School Committee, as relevant.

**Ref.:** Charge adopted on June 21, 2010.

Member designated as Special Municipal Employees by the Board of Selectmen on June 21, 2010.

Selectmen approved revising charge on April 22, 2013 to change the membership from 5-7 members to 7 members.

Selectmen approved revising charge on August 5, 2019, changing membership from 7 to 9 Members, adding a Town Staff Liaison and adding Town energy management.